

F.No. HC-1(17)/2017-Vig
Government of India
Ministry of Textiles
Office of the Development Commissioner (Handicrafts)
(Vigilance Section)

West Block No.7, R.K. Puram,
New Delhi-110066
Dated : 01.12.2022

OFFICE ORDER

Subject: Reconstitution of Internal Complaints Committee under Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal)Act,2013 in Office of the DC(H) to redress complaints of Sexual Harassment of Working Women Employees

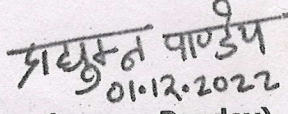
In exercise of the powers contained in Section 4(1) & (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee of Office of the DC(Handicrafts), Ministry of Textiles for redressal of complaints of sexual harassment of women at workplace is reconstituted with the following composition:

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|---|---|-------------------|
| 1. Smt Jayashree Sivakumar, Under Secretary, MOT | - | Presiding Officer |
| 2. Shri Anil Kumar Pradhan, Deputy Director | - | Member |
| 3. Smt Pooja Venugopal, Assistant Director(H) | - | Member |
| 4. Smt Astha Agarwal, Assistant Director(H) | - | Member |
| 5. Ms.Archana Singh, President, M/s Ambpali Handloom & Handicraft Multi State Cooperative Society Ltd,Patna (Representative of NGO) | - | Member |

2. As per Section 4(3) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013, the term of the Presiding Officer and every member of the Internal Complaints Committee shall be **three years** from the date of the Constitution of the Committee.

3. As per Section 21 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013, the Internal Complaints Committee shall in each calendar year submit an annual report to the Employer.

This issues with the approval of the Development Commissioner (Handicrafts)


01.12.2022
(Pradyuman Pandey)
Assistant Director(Vig)

To,

1. Smt Jayashree Sivakumar, Under Secretary, Ministry of Textiles,Udyog Bhawan,New Delhi
2. Shri Anil Kumar Pradhan, Deputy Director(H), Office of the DC(H), Hqrs office, New Delhi.
3. Smt Pooja Venugopal, Assistant Director(Design), Office of the DC(H), Hqrs office, New Delhi.
4. Smt Astha Agarwal, Assistant Director(Admin), Office of the DC(H), Hqrs office, New Delhi.
5. Ms.Archana Singh, President, M/s Ambpali Handloom & Handicraft Multi State Cooperative Society LtdA-10,Gandhi Nagar, Boring Road,Patna-800001.
6. All Sections of the Office of the DC(H), Hqrs office, New Delhi.
7. All Regional Offices of the O/o the DC(H)-NRO-New Delhi, SRO-Chennai, WRO-Mumbai, ERO-Kolkata, CRO-Lucknow, NERO-Guwahati for information and further necessary action.
8. PA to DC(H)/ PPS to ADC(H)/PS to Sr.Director(H)/PA to Director(H)
9. The Assistant Director,IT Division, O/o the DC(H),Hqrs office, New Delhi with the request to upload the aforesaid order on the website of the Department immediately.
10. Guard File.